

**541—8.1 (17A,22) Definitions.** As used in this chapter:

*“Agency.”* In lieu of the words “(official or body issuing these rules)” insert “department of management”.

*“Confidential record”* means a record that is not available as a matter of right for examination and copying by members of the public under applicable provisions of law. Confidential records include records or information contained in records that the agency is prohibited by law from making available for examination by members of the public and records or information contained in records that are specified as confidential by Iowa Code section 22.7, Iowa Code chapter 8, or another provision of law.

*“Nonincidental retrieval or supervisory service”* means services provided by the department’s staff (or staff from the department of administrative services) to persons requesting access to public documents, which exceed 20 hours in duration.

*“Nonproprietary records”* means those records which are in the possession of the department but which are generated for the purposes of other units of government.

*“Open record”* means a record other than a confidential record.

*“Public record”* means a record as defined in Iowa Code section 22.1. A public record includes both “confidential” and “open” records.